



Volunteer Position Job Description

**Proof of COVID-19 Vaccine or
a negative Covid test within the previous 48 hours required**

Event: 29th Jazz Champagne Brunch

Job Title: Food Service - PM

Date: Sunday, September 26, 2021

Time Commitment: 12:30pm – 3:30pm

Location: 2471 Lincoln Blvd. Venice, CA 90291

Contact Person(s): Myrna Bohan, (310)573-8407 or mbohan@vchcorp.org

Primary Responsibility: Staffing food stations

Key Responsibilities:

- Serving guests through the buffet line
- Other similar duties as assigned (i.e. re-stocking buffet, serving desserts, etc.)

Qualifications:

- Excellent customer service skills
- Reliable, responsible, and polite
- Ability to stand and walk for long periods of time

Support: Training for this position will be provided day of event

Age Requirement: 14+

Dress Code: T-Shirt will be provided (or you may bring your own white shirt) and black bottoms (pants, skirt, or shorts, jeans ok). Closed-toe shoes recommended.

Additional Information: Lunch will be provided