



Volunteer Position Job Description

Event: 27th Jazz Champagne Brunch

Job Title: Food Service

Date: Sunday, September 15, 2018

Time Commitment: 10:00 am – 1:00 pm

Location: 345 4th Ave. Venice, CA 90291

Contact Person(s): Myrna Bohan, (310)573-8407 or mbohan@vchcorp.org

Primary Responsibility: Staffing food stations

Key Responsibilities:

- Serving guests through the buffet line
- Other similar duties as assigned (i.e. re-stocking buffet, serving desserts, etc.)

Qualifications:

- Excellent customer service skills
- Reliable, responsible, and polite
- Ability to stand and walk for long periods of time

Support: Training for this position will be provided day of event

Age Requirement: 14+

Dress Code: T-Shirt will be provided (or you may bring your own white shirt) and black bottoms (pants, skirt, or shorts, jeans ok). Closed-toe shoes recommended.

Additional Information: Lunch will be provided